



Alex Leddy Acupuncture LLC
Alexandra Leddy, L.Ac., MTOM, Dipl. OM
23272 Two Rivers Road #101
Basalt, CO 81621
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(970) 309-5853 (cell)
aleddyacupuncture@gmail.com
www.alexleddyacupuncture.com

CONFIDENTIAL PATIENT INFORMATION

Name _____
 First Middle Last

Address _____
 Street City State Zip

Home phone _____ Cell phone _____

Work phone _____ Email address _____

Age _____ Date of Birth _____ / _____ / _____ Sex: M F Marital Status: S M D W
 MM DD YY*

*Occupation or profession _____

Emergency contact: _____
 Name Relation Phone #

How did you hear about Alex Leddy Acupuncture? _____

**This information is helpful, but optional. All other information is mandatory.*

ALEX LEDDY ACUPUNCTURE TERMS AND CONDITIONS OF SERVICE

INFORMED CONSENT TO ACUPUNCTURE TREATMENT AND CARE

I hereby request and consent to the performance of acupuncture treatments and other procedures within the scope of the practice of acupuncture on me (or the patient named below for whom I am legally responsible) by licensed acupuncturist , Alex Leddy.

I understand that methods of treatment may include, but are not limited to, acupuncture, moxibustion, cupping, electrical stimulation, Tui-Na (Oriental Massage), Oriental herbal medicine, Gua Sha, nutritional counseling, and lifestyle recommendations. I understand that the preparation, ordering and shipment of herbal supplements and formulas will take time and may require waiting up to a few days. Prescribed teas, herbs, and formulas need to be consumed according to the instructions provided orally and in writing. The herbs may have an unpleasant smell or bitter taste. I will immediately notify Alex Leddy of any unanticipated or unpleasant effects associated with the consumption of the herbs and/or supplements.

I have been informed that acupuncture is a generally safe method of treatment, but that I may have some side effects, including bruising (especially on the face), numbness or tingling near the needling sites that may last a few days, and dizziness or fainting. Bruising is a common side effect of cupping. Unusual risks of acupuncture include spontaneous miscarriage, nerve damage and organ puncture, including lung puncture (pneumothorax). Infection is another possible risk, although this clinic uses sterile, disposable needles and maintains a clean and safe environment. Burns and/or scarring are a potential risk of moxibustion and cupping. I understand that while this document describes the major risks of treatment, other side effects and risks may occur. The herbs and nutritional supplements (which are from plant, animal and mineral sources) that have been recommended are traditionally considered safe in the practice of Oriental Medicine, although some may be toxic in large doses. I understand that some herbs may be inappropriate during pregnancy. Some possible side effects of taking herbs are nausea, gas, stomachache, vomiting, headache, diarrhea, rashes, hives, and tingling of the tongue. I will notify Alex Leddy, or a clinical staff member, who is caring for me if I am or become pregnant.

I do not expect Alex Leddy, or the clinical staff to be able to anticipate and explain all possible risks and complications of treatment. I wish to rely on Alex Leddy to exercise judgment during the course of my treatment, and will rely on what she thinks is best at the time, based upon the facts then known, is in my best interest. I understand that results are not guaranteed.

I understand that Alex Leddy, and the administrative staff of Alex Leddy Acupuncture, may review my patient records and lab reports, but all my records will be kept confidential and will not be released without my written consent.

By voluntarily signing below, I show that I have read, or have had read to me, the above consent to treatment; have been told about the risks and benefits of acupuncture and other procedures and have had an opportunity to ask questions. I intend this consent form to cover the entire course of treatment for my present condition and for any future condition(s) for which I seek treatment.

Patient Signature _____ Date _____

Patient Representative _____ Date _____

COLORADO MANDATORY DISCLOSURE STATEMENT

ALEX LEDDY ACUPUNCTURE LLC

Education and Experience

Alex Leddy earned her Masters of Traditional Oriental Medicine degree from Emperor's College of Traditional Oriental Medicine in January 2013. This four-year program consists of 3210 instructional hours, or 224 didactic units, and 970 hours of clinic training, including a clinical externship at the Roy and Patricia Disney Family Cancer Center under the supervision of Dr. Robert Chu, PhD, L.Ac., QME. Alex was certified as a Diplomate of Oriental Medicine by the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) in January 2013. This includes certification in Clean Needle Technique, Acupuncture, Biomedicine, Chinese Medical Theory, and Chinese Herbology.

Alex's training includes adjunctive therapies such as moxibustion, cupping, Tui Na, acupressure, auriculotherapy, Gua Sha, and dietary and lifestyle recommendations.

Alex is a licensed acupuncturist in the states of California and Colorado. Her California license is currently on "Inactive" status. None of her licenses or certificates has ever been suspended or revoked.

This clinic complies with the rules and regulations promulgated by the Colorado Department of Health, including the proper cleaning and sterilization of needles and of all adjunctive acupuncture tools, and the sanitation of acupuncture offices. Only single-use, disposable, factory-sterilized acupuncture needles are utilized.

Fee Schedule

Initial Intake, Consultation, and Treatment	\$175 + cost of herbs
Follow-up Consultation and Treatment	\$125 + cost of herbs
Initial Intake, Consultation and Front & Back Treatment	\$225 + cost of herbs
Follow-up Consultation and Front & Back Treatment	\$165 + cost of herbs

Patient's Rights

- The patient is entitled to receive information about the methods of therapy, the techniques used, and the duration of therapy, if known.
- The patient may seek a second opinion from another healthcare professional or may terminate therapy at any time.
- In a professional relationship, sexual intimacy is never appropriate and should be reported to the Director of the Division of Registrations in the Department of Regulatory Agencies.

The practice of acupuncture is regulated by the Director of Registrations, Colorado Department of Regulatory Agencies. If you have comments, questions, or complaints, contact the Acupuncturists Registration Office, 1560 Broadway, Suite 1350, Denver, Colorado, 80202. Telephone: (303) 894-2440.

I have read and understand this document.

Patient's or Guardian's Signature

Date

MEDICAL CONSENT

I have read and fully understand the policies of Alex Leddy Acupuncture. I, the patient, or the patient’s representative, accept the full responsibility to follow up the medical advice given at Alex Leddy Acupuncture. I, the patient, or the patient’s representative, consent to the treatment procedures and it’s results, and repercussions thereof, and accept arbitration if deemed necessary.

RELEASE OF INFORMATION

Alex Leddy Acupuncture will, only through a patient completing a specific and separate Authorization for Release of Information form, or in compliance with a legal subpoena, furnish from the patient’s record necessary information to the referring physician, if any, and to others to the extent required in connection with a claim for aid, insurance, or medical assistance to which the patient may be entitled.

FINANCIAL AGREEMENT

Payment is due on the date of service, unless other prior arrangements have been made. I will provide you with receipts, or a superbill, for insurance reimbursement.

*Exceptions: Cigna Health Insurance & United Healthcare —in this case I will bill insurance directly, however a Copay or Coinsurance will be collected at the time of service.

ALEX LEDDY ACUPUNCTURE 24-HOUR CANCELLATION POLICY

There is a 24-Hour Cancellation Policy in effect. If an appointment must be cancelled within the 24-hour period, the cost of the appointment will be billed to the patient.

Fees for treatment do not include the costs of herbs, which are additional and are not often covered by insurance. Payment for ordered herbs is due at pickup.

If Alex Leddy Acupuncture bills your insurance company and acupuncture coverage is denied, you will be notified of the amount due and an invoice will be sent to the mailing address on file.

I understand the policies of this office as stated.

Signature

Date

ASSIGNMENT OF BENEFITS (Complete only if you have Cigna or United Health Insurance)

With this signature, I give permission to my insurance company to assign benefits and send payment directly to Alex Leddy Acupuncture LLC at 23272 Two Rivers Road #101, Basalt, CO 81621 for acupuncture services that have been provided to me.

Signature

Date

MEDICAL HISTORY QUESTIONNAIRE

Please complete the following as accurately as possible. All information is confidential.

Patient Name: _____ Date: _____

PRESENT CONDITION:

What is your chief complaint?

When did this condition begin?

What treatment have you already received?

MEDICAL HISTORY:

What surgeries have you had? When did you have them?

What other serious injuries or illnesses have you had?

Do you have any allergies that you know of?

Have you ever had acupuncture before?

INFECTION HISTORY:

- _____ HIV/AIDS, or HIV risks: Self or partner
- _____ Tuberculosis (TB): Self or household
- _____ Hepatitis, or Hepatitis risk: Self or partner
- _____ MRSA, Staph, CRE, or other drug-resistant infections

PLEASE LIST YOUR PRIMARY CARE PHYSICIAN'S NAME AND CONTACT INFORMATION:

Name: _____ Phone: _____

TO BE COMPLETED BY PATIENT:

NAME: _____ DATE: _____

SIGNATURE: _____

